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National Quality Framework

Upcoming Changes - 1st October 2023

In 2022, Education Ministers agreed to changes to the National Quality Framework based on findings from the 2019 NQF Review. The 2019 NQF Review included extensive consultation with the sector, families and other parts of the community which informed government decisions. Decisions borne from this consultative process have led to the upcoming changes that will help ensure improved oversight, new safety and workforce requirements within FDC, to achieve better compliance and improved quality, and to ensure the safety, health and wellbeing of children in education and care.

Please see below a helpful fact sheet from ACECQA around the upcoming changes, for your ease of reference.

NQF -Legislative Requirements for Family Day Care Educators - From 1st October 2023

We are pleased to confirm that there are only a small number of steps to be taken by you to meet these new upcoming obligation and requirements from 1st October 2023.

1. Revised RMP's – replacement template (mandatory)
2. Updated Enhance Policies and Procedures – See Enhance Policy Handbook
3. Residential Floor Plan / Evacuation Map (mandatory)

4. Daily Safety Cleaning Checklist – replacement template (mandatory)

Enhance Policy Handbook

Risk Management Plan (RMP)

With the changes coming into affect from 1st October a review of the current risk management plan template was completed to improve the functionality of the form. Below we have included a loom video to help further understand how a risk matrix works when completing the RMP. Please reach out to your Practice Mentor for support. New Risk Management Plans will need to be completed by 29th September 2023 to be in affect from 1st October 2023.

Risk Management Plan (RMP) Home Environment Inside and Outside

Risk Management Training Video

FDC Residential Floor Plan / Evacuation Plan

In line with the upcoming NQF changes all current evacuation maps will need to be adapted to include the newly required information or alternatively the creation of a new and additional floor plan of your property will need to be displayed. The new requirements require a floor plan or map of the FDC residence to be displayed where accessible and easily visible for all families and visitors to your Service. The new or amended floor plan or map must display: the approved area where childcare is provided, all unapproved areas, Water hazards, fence line / boundaries, exit and entry points including emergency meeting points and first aid plus fire aids location. We have created a simple and easy template to help with this new display requirement. Please place on display and provide a copy of your

new residential map via email to your Practice Mentor by 29th September for review and filing.

Evacuation Map Template

Daily Cleaning and Safety Checklist

To meet the new requirements please see below a new Daily Cleaning and Safety Checklist to replace your current version. A copy of template is available on the Portal under Forms. The new Daily Cleaning and Safety Checklist needs to be in use from 1st October 2023.

Daily Cleaning and Safety Checklist

We feel proud that at Enhance we already meet and have been enacting many of the upcoming changes in advance of 1 October 2023. We will work through and share day to day style steps or strategies for the upcoming changes during our Educator meeting as being hosted 26th September 2023 via Zoom at 7pm.

Kind regards



Meegan Walsh
General Manager, Enhance